

1. Application Fee: Application fees can be paid through *Stripe online payment, Cheque or Cashier's Order.
2. Course Fee Payment:
 - I. For **First Instalment payment of the course fees** can be paid through the following options:
 - A. ***Stripe Online Payment** – you can login to your parent portal and make the payment using debit/ credit card, we have partnered with Stripe, there will be ***3.5% Transaction fees**.
 - B. **Cheque Payment:** We accept cheque payments, cheque is payable to “**One World International School Pte. Ltd.**”
(The cheques can be dropped at Punggol and Nanyang campus during working hours
- Monday to Friday: 9 am to 4.30pm. Punggol Campus - Ms Shruti and Ms Gaury, Nanyang Campus - Ms Archana Gowda).
 - C. **Cashier's Order:** We accept the cashier's order, the cashier's order is payable to “One World International School Pte. Ltd., if you are DBS/POSB account holder, you can request a cashier's order online and have it delivered to us.
 - D. **Bank Transfer:** We also accept funds transfer through virtual account, please find the details below:
 - a. Please first add the following Virtual account number as a payee in your bank account.
 - b. Recipient Name: OWIS Punggol
 - c. Bank: DBS/ POSB
 - d. Account number: **885371 followed by student ID**

For example, if student ID is PUNG123456, then the Account no# to transfer funds will be “885371PUNG123456”. (Student ID can be looked for in the invoice and will be a minimum 10 digits - alphanumeric).

II. For **subsequent installment payment of the course fees:** We strongly recommend that you sign up for GIRO, the Bank requires us to submit the original GIRO Form and the processing time for GIRO applications is 3-4 weeks.

3. We request that you kindly email the copy of the payments/ transaction slip to the finance team at finance.sg@owis.org with student name and grade.

4. The GIRO forms and cheques can be mailed to us at the following address:

One World International School Pte. Ltd.

21 Jurong West Street 81, Singapore 649075

Should you have queries related to fee matters, please feel free to contact the finance team via email at finance.sg@owis.org or call us at 69146700 (Monday to Friday: 9.00am to 4.30pm and Saturday: 9.00am to 1pm, exclusive public holidays).

***3.5% Transaction fees applicable**